

We are committed to safeguarding the privacy of our website visitors; this policy sets out how we will treat your personal information and is a policy of Boningale Parish Council (BPC).

1 - What information do we collect?

We may collect, store and use the following kinds of personal data:

- (a) information about your computer and about your visits to and use of this website (including your IP address, geographical location, browser type, operating system, referral source, length of visit and number of page views)
- (b) any other information that you choose to send to us through the use of forms on the website

2 - Cookies

A cookie consists of information sent by a web server to a web browser, and stored by the browser in your computer. The information is then sent back to the server each time the browser requests a page from the server. All cookies are 'Strictly Necessary' cookies, which let you move around the website and use essential features. These cookies don't gather any information about you that could be used for marketing or remembering where you've been on the internet. Your permission is not necessary for these cookies which are always first party and not persistent. No tracking cookies are created, for example for marketing.

(a) Cookies in use (applied by our internet host, Wix):

Cookie name	Life span	Purpose
svSession	Permanent	Creates activities and BI
hs	Session	Security
incap_ses_\${Proxy-ID}_\${Site-ID}	Session	Security
incap_visid_\${Proxy-ID}_\${Site-ID}	Session	Security
nlbi_{ID}	Persistent cookie	Security
XSRF-TOKEN	Persistent cookie	Security
smSession	Two weeks	Identify logged in site members

(b) Controlling Cookies

We recommend that you consult the website www.aboutcookies.org for instructions relating to your specific browser.

(3) - Using your personal data

Personal data submitted on this website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

We may use your personal information to:

- (a) administer the website
- (b) improve your browsing experience by personalising the website
- (c) enable your use of the services available on the website
- (d) provide third parties with statistical information about our users – but this information will not be used to identify any individual user
- (e) deal with enquiries and complaints made by or about you relating to the website

Where you submit personal information for publication on our website, we will publish and otherwise use that information in accordance with the licence you grant to us. We will not, without your express consent, provide your personal information to any third parties for the purpose of direct marketing.

(4) Disclosures

We may disclose information about you to any of our employees, officers, agents, suppliers or subcontractors insofar as is reasonably necessary for the purposes as set out in this privacy policy.

In addition, we may disclose information about you:

- (a) to the extent that we are required to do so by law
- (b) in connection with any legal proceedings or prospective legal proceedings
- (c) in order to establish, exercise or defend our legal rights

Except as provided in this privacy policy, we will not provide your information to third parties.

(5) International data transfers

Information that we collect will not be stored or processed outside of the European Economic Area (EEA) boundary.

Personal information that you submit for publication on the website will be published on the internet and may be available, via the internet, around the world. You expressly agree to such transfers of personal information.

(6) Security of your personal data

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

We will store all the personal information you provide on our secure, password and firewall protected computer or servers.

Of course, data transmission over the internet is inherently insecure and we cannot guarantee the security of data sent over the internet.

(7) Policy amendments

We may update this privacy policy from time-to-time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes.

(8) Your rights

You may request us to provide you with any personal information we hold about you. Provision of such information may be subject to the payment of a fee.

(9) Third party websites

The website contains links to other websites. We are not responsible for the content, privacy policies or practices of third party websites. You should read and familiarise yourself with the Privacy Policies of all websites that you visit.

(10) Content

Whilst every care has been taken in compiling this website and the links contained herein, BPC, its officers, members and contractors cannot be held responsible for any inaccuracies or the content of external websites.

Reproduction of any part of this website in any format, without permission, is strictly prohibited.

(10) Updating information

Please let us know if the personal information which we hold about you needs to be corrected or updated.

(11) Contact

If you have any questions about this privacy policy or our treatment of your personal data, please write to us by mail or by using our contact form.